

**To:** Fugh, Justina[Fugh.Justina@epa.gov]; Redden, Kenneth[Redden.Kenneth@epa.gov];  
Trudeau, Shaun[Trudeau.Shaun@epa.gov]  
**From:** Packard, Elise  
**Sent:** Tue 9/12/2017 5:57:40 PM  
**Subject:** FW: Request for **Ex. 5 - Deliberative Process**  
OIG Notification Memo for Audit of Administrator's Travel 8.28.17.pdf

Elise B. Packard

Acting Principal Deputy General Counsel

U.S. EPA Office of General Counsel, Rm. 4020

(202) 564-7729

**From:** Wong, Lela  
**Sent:** Tuesday, September 12, 2017 1:57 PM  
**To:** Packard, Elise <Packard.Elise@epa.gov>  
**Subject:** RE: Request for **Ex. 5 - Deliberative Process**

Thanks Elise. Here is the notification memo.

Lela Wong

**From:** Packard, Elise  
**Sent:** Tuesday, September 12, 2017 10:48 AM  
**To:** Wong, Lela <Wong.Lela@epa.gov>  
**Subject:** RE: Request for **Ex. 5 - Deliberative Process**

Also the attachment did not come through, could you send that separately? Thanks!

Elise B. Packard

Acting Principal Deputy General Counsel

U.S. EPA Office of General Counsel, Rm. 4020

(202) 564-7729

**From:** Wong, Lela

**Sent:** Tuesday, September 12, 2017 11:36 AM

**To:** Packard, Elise <[Packard.Elise@epa.gov](mailto:Packard.Elise@epa.gov)>; Minoli, Kevin <[Minoli.Kevin@epa.gov](mailto:Minoli.Kevin@epa.gov)>

**Cc:** Bennett, Angela <[Bennett.Angela@epa.gov](mailto:Bennett.Angela@epa.gov)>

**Subject:** Request for **Ex. 5 - Deliberative Process**

Hi Elise/Kevin,

We are currently conducting preliminary research on a review of Administrator Pruitt's travel costs. The review was initiated based on hotlines and congressional requests. Please see our audit notification email below.

We had our kick-off meeting with OCFO last week and were advised that some of the Administrator's travel

**Ex. 5 - Deliberative Process**

## **Ex. 5 - Deliberative Process**

If you have any questions, please feel free to contact me or my manager Angela Bennett. Thanks a lot for your help.

Lela Wong

**From:** Conklin, Jeanne

**Sent:** Monday, August 28, 2017 2:06 PM

**To:** Bennett, Angela <[Bennett.Angela@epa.gov](mailto:Bennett.Angela@epa.gov)>

**Cc:** Bloom, David <[Bloom.David@epa.gov](mailto:Bloom.David@epa.gov)>; Pruitt, Scott <[Pruitt.Scott@epa.gov](mailto:Pruitt.Scott@epa.gov)>; Jackson, Ryan <[jackson.ryan@epa.gov](mailto:jackson.ryan@epa.gov)>; Darwin, Henry <[darwin.henry@epa.gov](mailto:darwin.henry@epa.gov)>; Chmielewski, Kevin <[chmielewski.kevin@epa.gov](mailto:chmielewski.kevin@epa.gov)>; Minoli, Kevin <[Minoli.Kevin@epa.gov](mailto:Minoli.Kevin@epa.gov)>; Trent, Bobbie

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**Subject:** Re: EPA OIG Notification Memo: Audit of EPA's Adherence to Policies, Procedures, and Oversight Controls Pertaining to the Administrator's Travel

Hi Angela

I will be the OCFO POC on this engagement. Please have Ms. Wong contact me and I will assist in any way needed.

Thank you in advance.

Jeanne Conklin, Controller

OCFO, Office of the Controller

202-564-5342

On Aug 28, 2017, at 1:28 PM, Bennett, Angela <Bennett.Angela@epa.gov> wrote:

Good Afternoon Mr. Bloom,

We plan to begin preliminary research on the subject audit (OIG Project No. OA-FY17-0382). Our objectives are to determine: 1) the frequency, cost and extent of the Administrator's travel that included trips to Oklahoma; 2) whether applicable EPA travel policies and procedures were followed; and 3) whether EPA policies and procedures are sufficiently designed to prevent fraud, waste and abuse. For the preliminary research phase of the audit, we will gather information needed to determine whether further work is warranted. The attached memorandum provides additional information on this project.

Lela Wong is the auditor-in-charge of the project. Lela will contact your office to arrange a mutually agreeable time to discuss our objectives and our plans for the preliminary research

phase. In the meantime, if you have any questions or concerns, please contact John Trefry, Director, at (202) 566-2474 or myself.

Angela

**Angela Bennett, CFE** | Lead Auditor | U.S. Environmental Protection Agency

Office of Inspector General | Forensic Audit

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